

# How To Start a Business in Decatur County



## Regulatory Compliance

- \_\_\_ Establish Business Organizational Structure  
(Sole Proprietorship, Partnership, LLC, Corporation)
  - CONTACT: Indiana Secretary of State (317) 232-6576  
**[www.in.gov/sos](http://www.in.gov/sos)**
  
- \_\_\_ File an Assumed Business Name Certificate (DBA) (if applicable)
  - CONTACT: Decatur County Recorder (812) 663-4681
  
- \_\_\_ Obtain an Employer Identification Number from IRS
  - CONTACT: IRS Indiana District Office (317) 226-5477  
**[www.irs.gov](http://www.irs.gov)**
  
- \_\_\_ Register with the Indiana Dept of Workforce Development to establish a state unemployment insurance account.
  - CONTACT: IN DWD (800) 437-9136  
**[www.in.gov/dwd/](http://www.in.gov/dwd/)**
  
- \_\_\_ Obtain Worker's Compensation insurance coverage for employees.
  - CONTACT: Your commercial insurance carrier (See page 11.)
  
- \_\_\_ File State of Indiana Business Tax Application (BT-1) with Indiana Dept. of Revenue to register for sales tax, withholding tax, corporate tax and other non-property taxes & to obtain a Retail Merchant's Certificate.
  - CONTACT: 317-233-4016(withholding), 317-233-4015(sales),  
317-232-2189 (corporate)  
**[www.in.gov/dor](http://www.in.gov/dor)**
  
- \_\_\_ File State License Applications with appropriate agencies.
  - CONTACT: State Information Center (800) 45-STATE  
**[www.in.gov/sic](http://www.in.gov/sic)**
  
- \_\_\_ Contact Local city/county plan director to ensure compliance with local zoning regulations & ordinances.
  - CONTACT: City Plan Director (812) 663-3344  
**[www.cityofgreensburg.com](http://www.cityofgreensburg.com)**  
County Plan Director (812) 663-8451  
**[www.decatourcounty.in.gov](http://www.decatourcounty.in.gov)**
  
- \_\_\_ Obtain Environmental & Construction permits, if applicable.
  - CONTACT: State Information Center (800) 457-8283